

**REPORT OF THE ACADEMIC AUDIT OF VARIOUS FACULTIES OF
SMP GOVT. GIRLS PG COLLEGE, MEERUT**

23rd & 24th June, 2022

The Audit Team (Internal)

Date: 23rd June, 2022

Chairperson: Principal, SMP Govt. Girls PG College, Meerut

Science Faculty

In-charge: Dr. Amit Kumar

Arts Departments

In-charge: Prof. Anuja Garg

Commerce Department

In-charge: Dr. Rakesh Dhall

Teacher Education Faculty

In-charge: Dr. Amarjyoti

Members of IQAC:

Dr. Usha Sawhney

Dr. R.C. Singh

Dr. Ashish Pathak

Dr. Jyoti Chaudhary

Preface:

The academic audit of SMP Govt. Girls PG College, Meerut was conducted on 23rd June, 2022 by the Audit Team held on 24th June, 2022. The academic audit team comprises of one chairperson, four members of IQAC (Internal Quality Assurance Cell), four In-charges; one each to represent the respective faculty and one subject expert from each department for an effective processing of the Academic Audit. The college comprises of four faculties that is Science, Arts, Commerce and Teacher Education. The main objective of the academic audit was to ascertain the presence and adequacy of the quality benchmark on various parameters stipulated by National Assessment and Accreditation Council.

The Parameters Included:

1. Personal Profile
2. Teaching and Learning
3. Evaluation/ Examination
4. Research and Extension Activities

The audit teams held separate meetings with the members of the faculty, students and non-teaching staff. The reports are compiled and appended.

Introduction:

SMP Govt. Girls PG College, Meerut, a pure government institution governed by Department of Higher Education, Uttar Pradesh Government, established in 1999, affiliated to CCS University, Meerut and accredited with B+ grade by NAAC in the second cycle. The college initially started with Faculty of Humanities inclusive and later on in 2005 the faculties of Commerce and Science at UG Level were also introduced. The faculty of Teacher Education was introduced in 2009. The PG Courses were introduced in Humanities in 2005 and in Science and Commerce in 2014. The college initially started with a very small strength of 04 students and reached a modest figure 1877 in present Session 2021-22.

The college began to admit women, responding to the growing need of women's education in UP. In 1999, the college began with nine subjects in Humanities and Home Science was introduced in 2014. Now college offers 17 Undergraduate courses, 15 postgraduate programs, and a research centre for 16 subjects inclusive of all the four faculties.

The college has 01 Principal, 49 permanent faculty members and 05 members as office staff.

The college held an academic excellence inspection through National Assessment and Accreditation Council (NAAC) acquiring Grade B in the year 2012 and Grade B+ in 2017. The college's Vision is to liberate the Knowledge. The college works on the strong belief in our Indian philosophy and knowledge; we see education as a great tool to develop citizens with self-reliance, high ideals, noble thoughts and duty consciousness.

We work to develop women leaders who are well equipped and fully empowered to nurture themselves and their family to live a happy and meaningful life. We believe that education brings wisdom which uplifts our soul to achieve ultimate goals by removing all the obstacles that arise from ignorance, incapability and other societal taboos. Our aim is to nurture the eternal quest for truth and inquiry, creativity and love for knowledge.

Report of the Academic Audit of Various Faculties: *(Observations of the In-charges of the Faculties)*

The Academic Audit of the College reviewed the Academic programs conducted by the various departments running under the respective faculty. It included four aspects; Teaching & Learning, Evaluation & Examination, Research & Extension Activities and Professional Development.

Each Department gave a brief outline of the course and its prospects. The departments own an individual library. The college students are benefitted by a central library and an E-library.

More than 80% of the students were reported to be counseled for employment by the respective department followed by the Career Counseling Cell after the successful completion of the course. Experts in specialized areas of the respective program were invited for delivering extension lectures also covering the multi-disciplinary aspect.

The students are provided with hands-on-training through Skill Development Courses in seven important areas under the umbrella of NEP 2020. It was observed that the college is active in imparting inter-departmental lectures, workshops, seminars, educational visits and tours alongwith various competitions at intra and inter-departmental levels.

The committee is convinced with the performance of the departments and the faculties at a broader perspective. The committee also met the students and got their feedback. The students did not express any complaints on the teaching-learning system and are happy with the performance of the faculties. But they pointed out the following to be brought to the notice of the authority.

1. Lack of lab assistants and technicians to run the laboratory facilities more smoothly for the conduct of practicals.
2. Lack of librarian so as to get a proper functioning of the library facilities.
3. Lack of adequate classrooms and labs to run the Teacher Education program as per the demand of the course curriculum.
4. Lack of play ground to execute sports activities in an effective manner.

In the above mentioned context, the following suggestions may be taken into consideration:

A reminder letter to the concerned government bodies

- A. To fill these posts of lab assistants and technicians.
- B. To create the post of librarian.
- C. To provide more land and building.
- D. To acquire an additional piece of land.

Report of Academic Audit (External)

Date: 24th June, 2022

Auditee: SMP Govt. Girls PG College, Meerut

Auditor: Prof. Anuj Kumar

Department of Physics

Member, University Academic Audit Team & NAAC Committee

CCS University, Meerut

Faculties/ Departments Visited:

1. Humanities (10 Departments)
2. Science (05 Departments)
3. Commerce
4. Teacher Education

Audit Parameters:

1. Personal Profile
2. Teaching and Learning
3. Evaluation/ Examination
4. Research and Extension Activities
5. Curriculum Design and Implementation
6. Teaching Learning and Evaluation
7. Research and Extension
8. Infrastructure and Learning Resources
9. Student Support and Progression
10. Governance and Leadership
11. Best Practices

Method of Assessment:

A closed scrutiny of all the achievements of the faculties, the faculty profile of the departments and the award received were made. The faculties were also questioned about the best practices of the department and about those followed by them. Evidence and records were verified. Details about SC/ ST/ OBC students were checked. It was reviewed how classes were engaged and if not, what alternative was taken. The pedagogy followed in engaging classes was discussed and reviewed for effectiveness. The SWOC (Strength, Weaknesses, Opportunities and Challenges) analysis conducted by the faculties was reviewed. Both documentary and non-documentary evidences were checked. The performance of the faculties was assessed based on the alignment of the NAAC's seven criteria.

Interaction with the team of students representing all classes was made. Evaluation of the teachers and departments were done based on the feedback from the students.

The meetings held with the special government initiated committees' In-charges proved to be functioning for positive outcomes through documentation and non-documentation format both.

The units of NSS, NCC and Rangers were found executing proper events and awareness programs for the development of society.

An informal discussion with the IQAC members, In-charges of the faculties and subject experts helped in understanding the future plans, sharing the findings and in making suggestions as to how the faculties can improve.

Academic Audit team's Positive Observations:

1. The faculty profile of the departments is very good. They come from various backgrounds and have studied in institutions of repute. All the faculty members have been selected by UPPSC and appointed by Department of Higher Education, Govt. of Uttar Pradesh.
2. The synergy amongst the faculty members should be used to take the institution to National Level of competence.
3. Many events are being organized for future development to bring all the various faculties and the work and achievements of the teachers in the academic framework of the CCS University.
4. The college is taking all the measures to get the support of the stakeholders from various societal arenas so as to upgrade and polish the students for a strong competency in the outside professional world.
5. Many resource preservation outlets have been installed in the campus for a better Eco-friendly premise.

Interaction with the Students:

The team interacted with the students groups and the following observations have been noticed:

- 1) The Students were clear about the learning outcome.
- 2) The Students were positive and highly appreciative of the College.
- 3) They have quantified with examples, how they benefitted from these initiations. They are clear on what they wanted to do after their Post-Graduation.

Interaction with the Research Scholars:

- 1) The scholars were happy with their research guides.
- 2) The JRF scholars found the government's system well-planned and motivating to run their research expenses so as to obtain the maximum output out of the available resources.
- 3) The scholars showed their feelings of dedication, devotion and belongingness and volunteered their contribution for the college's upgradation through their work participation.

Interaction with Non-teaching Staff:

The team had a number of meetings with the non-teaching staff. They are generally happy and their concerns are, the government is not filling the vacancies of non-teaching posts. As most of the staff is not IT SAVY, they need a technical support in an authentic capacity i.e., a technically trained one.

Suggestions:

Things to be done for future development to bring the College and the work of the Teachers in the academic frame work of the CCS University:

- 1) More and more Inter-university events to be participated in by the students and teachers both. This shall provide a new and fresh exposure to the academic achievements fulfilling the level of education at Regional, State, National and Inter-national levels.
- 2) The retired teachers shall be invited to deliver talks on various multi-disciplinary topics so as to utilize their rich experience of teaching and learning making the students confident about their personalities in and outwardly both.
- 3) The college is a stand-alone academic institution of government in the entire region imparting the best education to the girl students coming from rural backgrounds.


Summary:

The academic audit of session 2021-22 proved to be an exemplary result-oriented functioning of the college. All the pillars of the system; inclusive of fourth class, office staff, faculty members, principal were observed to be in their best working capacity so as to provide a conducive academic environment. The backbone of the college; the students were found satisfied and happy with academic standards, co-curricular activities, skill development programs, Intra plus


Inter-collegiate and Intra plus Inter-University events. The best practices inclusive of on-line teaching, sewing course, sanitary napkins facility, rain-water-harvest plant, Re-cycling through D-compost Pit, eco-club and solar plant's installation all are contributing to the best and complete development of the students by providing a comfortable and healthy environment. The individual teacher's, departments, faculties, government initiated committees, social welfare committees, research guide's and various stakeholders all were witnessed to be in synchronization; contributing towards an overall development of the students and strengthening their academic profiles.

This academic audit declares that the college may follow the above-mentioned few suggestions to improve the functioning further more but in totality the team has found that the college's administration completely alert to provide a safe, healthy, happy and conducive environment for everyone. Such efforts are absolutely transparent and strong indication that the college shall prosper every day so as to achieve mammoth-sized goals in the future.

I wish all the best to the college administration, teaching, non-teaching staff and fourth class employees.


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Department of Physics
Member, University Academic Audit Team &
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24/06/2022
PRINCIPAL